

# **ALL APPLICANTS - NOTES FOR GUIDANCE**

Please email your application with your documents to Betti – [betti@minstercentre.org.uk](mailto:betti@minstercentre.org.uk)

## **1. *Personal biography:*** 1000 - 1500 words, typed

We are looking for evidence of your capacity to reflect upon your life experience honestly, maturely and openly, so please write your biography in a way which shows this.

### **Suggested topics to include:**

- family origin and personal history
- ethnic, cultural and religious background of larger family, if known
- main events and relationships in childhood and adolescence
- current living situation and important relationships, including children
- significant illnesses, accidents or other conditions or crises at any time
- significant cares and concerns
- why you would like to train as a therapist

The personal biography should also contain any other material relevant to your application and intention to train as a psychotherapist / counsellor.

## **2. *Your CV:***

This should be relevant to your application to the Minster Centre and should include a summary of your education and work experience, please start with the most recent and work backwards.

## **3. *Scanned copy of your certificates:***

- Please email a scanned copy of your undergraduate degree certificate or equivalent. If you apply for the First Year Diploma / Post Graduate Diploma please email a scanned copy of your Foundation certificate or equivalent.
- If you have any other *significant, long term* qualifications directly related to Counselling and Psychotherapy please include scanned copies of these too.
- If you have difficulties with scanning your certificates, please let us know.  
020 7644 6245 or [betti@minstercentre.org.uk](mailto:betti@minstercentre.org.uk)

## **4. *References:***

Please note that one out of your two referees must provide an academic reference.

## **5. *Therapist approval***

If you are engaged with a therapist, please complete the Therapist approval form on the website.

## **Optional**

## **6. *The Minster Centre's bursary***

If you would like to apply for our bursary scheme, please follow this link for further information - [The Minster Centre bursary scheme](#)